

MILPITAS SPORTS CENTER SWIMMING POOL - GENERAL INFORMATION
1325 East Calaveras Boulevard, Milpitas, CA 95035 (408) 586-3225

The Milpitas Sports Center accepts application for the rental of swimming pools during the months of May – August during non-operational times and based on staff and facility availability. Swimming pools are available for public and private rental in accordance with all Facility Use Rules and Regulations as approved by the Milpitas City Council on 07-06-04. Applications for rental must be submitted and completed by individuals 18 years and older. Applications are accepted in person at the Milpitas Sports Center, 1325 E. Calaveras Blvd., Monday-Thursday 6:00 am-9 pm, Friday 6 am-5 pm only. No phone, mail or fax reservations are accepted.

Residents may submit applications no less than 10 business days and no more than 90 days prior to date of use request. Non-residents may submit applications for dates no less than 10 business days and no more than 60 days prior to date of use request. No application should be considered approved until all fees are paid and a Recreation Services representative issues a Facility Use permit. Payment of all fees is due 10 days prior to rental date. City of Milpitas has limited rental availability due to scheduled programs. Insurance may be required depending on the nature of the application. Please note that lifeguards are required and each rental must be a two-hour minimum. Permits will be cancelled due to inclement or unsafe conditions. Full refunds or credit will be issued should rental be cancelled due to weather or unsafe conditions.

Reservations require a completed Facility Use Application, applicable lifeguard fees, refundable damage deposit and a non-refundable application fee. The deposit is refundable after the use date and will be returned the permitted party by a City check, within approximately thirty (30) days, unless damages, additional maintenance or services are assessed. **All fees must be paid in the form of a cashier's check, money order, cash or VISA/MC/DISCOVER.** Cashier's checks or money orders must be payable to: CITY OF MILPITAS. No personal checks will be accepted. Final rental fees are due 30 days prior to the rental date and must be paid in person.

RESIDENTS: Resident applicants must submit applications in person (applications will not be accepted from anyone other than the applicant). When submitting an application and when paying final rental fees, **residents must provide two (2) forms of proof of residency - a valid California driver's license showing your Milpitas address and one (1) of the following: a current phone bill, a Milpitas water bill, current bank statement or imprinted check verifying a Milpitas resident address.**

MILPITAS SPORTS CENTER – SWIMMING POOL FEE SCHEDULE

<u>FACILITY TYPE</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
Reservations Accepted	3 months proposed date	2 mos. to proposed date
Rental Deposits*	\$250.00	\$350.00
Application Fee* (<i>non-refundable</i>)	\$15.00	\$15.00
Lifeguard Fee	\$15.00/hr	\$15.00/hr
FEES (2 hour minimum rental)		
Yard Pool (2 lifeguards req'd)	\$20.00/hr	\$40.00/hr
Meter Pool (2 lifeguards req'd)	\$25.00 /hr	\$50.00/hr
Tiny Tot (Training) Pool	\$10.00/hr	\$20.00/hr

*Lifeguard staffing, and security will be based on Recreation Services determination of size, nature and history or rental application. Insurance may be required depending on nature of event application.

For further information regarding rental policies, please refer to the Facility Use Rules & Regulations. Should you have any questions, please contact the Milpitas Sports Center office at (408) 586-3225.

SPECIAL POOL REGULATIONS

1. No smoking or alcohol consumption is allowed in the aquatics facility.
2. All pool users and patrons must bear appropriate swim attire. No jeans, cut-off shorts, leotards or any other extra articles of clothing allowed. (Ca. Health Code # 65838).
3. Teen Locker Rooms are available for shower and changing use.
4. No personal flotation devices, no flotation devices attached to the swim suits, no inflatable pool toys of any kind allowed.
5. No diving allowed.
6. No running allowed. Please walk at all times.
7. All children under 7 years old swimming in the yard or meter pool must have an adult attendance in the water with them at all times.
8. Parents must change their children in the Youth locker rooms.
9. No food or drink is allowed on the pool deck, except in the designated areas. Glass containers are not allowed.
10. Ramp usage by request only. See Lifeguard on duty

CANCELLATION POLICY

Facility cancellation of the Milpitas Sports Center must be done in writing on forms provided by the City. Forms may be obtained at the Milpitas Sports Center, 1325 E. Calaveras Blvd., or by calling (408) 586-3225. Cancellation forms will be accepted in person only. No mail, facsimile or phone cancellations will be accepted. Please note: All facility application cancellations will forfeit the \$15 application fee and insurance processing fee if applicable.

- a. Full refund of deposit will be granted provided a cancellation is made within 30 days of deposit.
- b. If a cancellation is made when more than 30 days has elapsed since the date of deposit, the deposit will be refunded minus the minimum hours rental fee for the facility or field.
- c. If deposit is paid with less than 30 days remaining until the proposed use date, should cancellation occur, the deposit will be refunded minus the minimum rental fee for the facility or field.
- d. Should the City cancel the permit or use a full refund will be issued.